



Bitte leise!
Prüfung!

Examinations

Christa Hellert, December 4th, 2023

Agenda

- Examination regulations
- Study and examination achievements
- Examination preparation
- Examination dates
- Registration of examinations
- Deregistration from examinations



Examination Regulations



Examination Regulations

General and Specific Examination Regulations

- The **General Examination Regulations / Allgemeine Prüfungsordnung (APO)** apply to all bachelor's and master's degree programmes:
 - Recognition of study and examination achievements
 - Admission to examinations
 - Types of coursework and examinations
 - ...

- The **Specific Part of the Examination Regulations / Besondere Prüfungsordnung (BPO)** applies to a specific degree programme:
 - Structure of the study programme
 - Module descriptions and their corresponding study and examination achievements
 - Regulations that differ from the APO
 - ...



Examination Regulations

Where to find the documents...

➤ Homepage der Fakultät für Maschinenbau

<https://www.tu-braunschweig.de/en/fmb/students/bachelors-degree-programmes/sustainable-engineering-of-products-and-processes/downloads>

Files & Downloads

Zulassungsordnung / Admission Regulations

- ↓ [Allgemeine Zulassungsordnung TU Braunschweig](#) (General Admission Regulations TU Braunschweig)
- ↓ [Besondere Zulassungsordnung "Sustainable Engineering of Products and Processes"\(de\)](#)
- Special Admission Regulations, SEPP, B.Sc. (eng) - *published soon*

Curriculum

- ↓ [Curriculum / Studienplan - German Track \(Muster\)](#)
- ↓ [Curriculum / Studienplan - English Track \(Muster\)](#)

Modulhandbuch / Course Handbook

- ↓ [Modulhandbuch SEPP, B.Sc. / Course handbook SEPP, B.Sc. \(de/eng\)](#)

Prüfungsordnung / Examination Regulations

- ↓ [Allgemeine Prüfungsordnung TU Braunschweig](#) (General Examination Regulations)
 - ↓ [BPO - Besondere Prüfungsordnung, SEPP, B.Sc. \(de\)](#)
 - ↓ [BPO Anlage 1](#)
 - ↓ [BPO Anlage 2](#)
 - ↓ [BPO Anlage 3](#)
-
- ↓ [BPO - Special Examination Regulations, SEPP, B.Sc. \(eng\)](#)

▼ Sustainable Engineering of Products and Processes (B.Sc.)

Course Structure

Insights

Files & Downloads

Application

Contact



Examination Regulations

Specific Part of Examination Regulations

- The Specific Part of the Examination Regulations include the following:
- **Annex 1:** Module catalogue
 - **Annex 2:** Module descriptions of the study programme
 - **Annex 3:** Programme learning outcomes

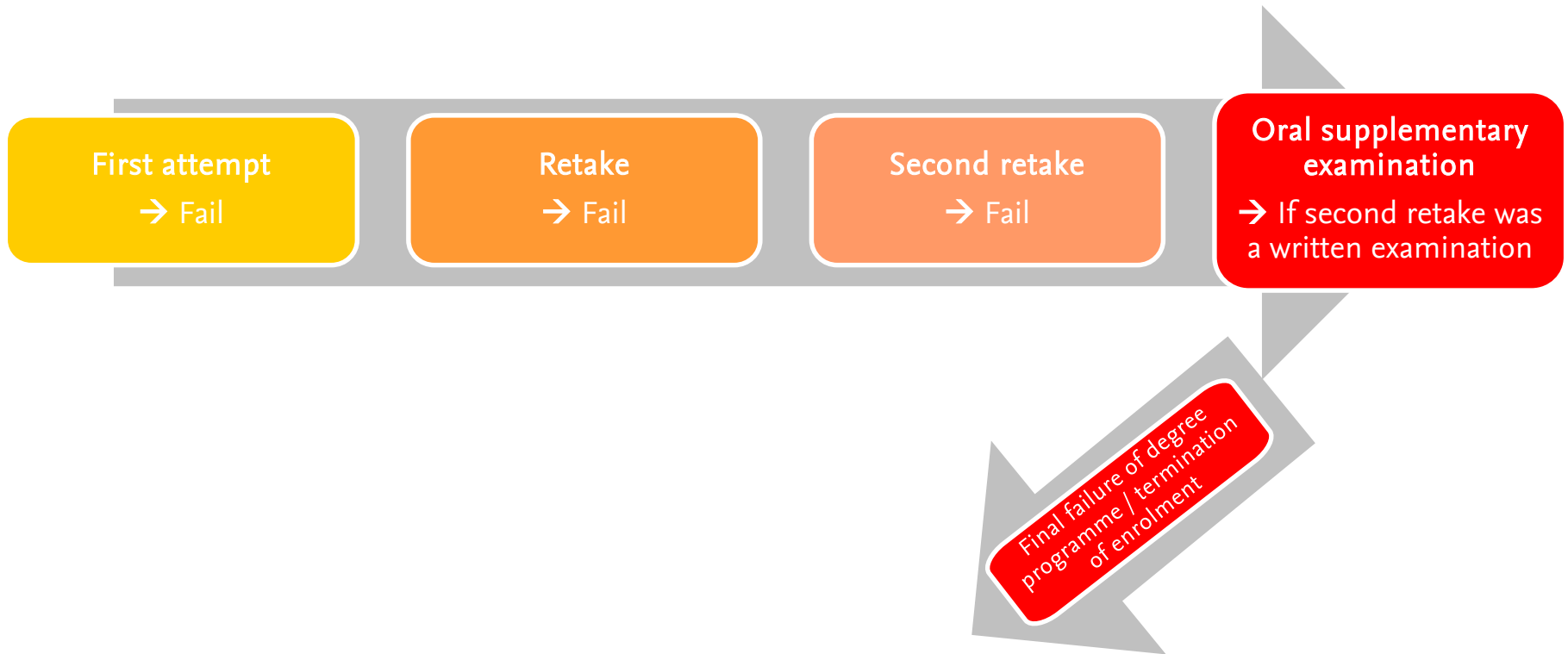


Exemplary module description
in Annex 2

Title	Energy Systems
Number	2520500
ECTS	5,0
Compulsory requirements	
Compulsory attendance	
Expected performance/ Type of examination	1 examination element: written exam, 120 minutes or oral exam, 30 minutes
Course achievement	
Module grade composition	
Objective qualification	
Students know components and systems for the supply of electrical and thermal energy. They are able to explain the fundamentals of different conventional and renewable energy systems. They can calculate energy balances and electrical and thermal efficiencies. The students can design simple energy systems on their own and can select suitable energy system architectures for specific problems.	

Examination Regulations

Examination attempts



- All examination attempts need to be registered individually.

Examination Regulations

Free Attempt / Freiversuch

Examination Attempt 1 = „Free Attempt“ / „Freiversuch“

- **Free Attempt (Freiversuch)** = first attempt within the standard period of study
- The examination can be repeated once at the latest at the end of the next but one semester after registration in order to improve the grade even though the student has passed the examination.
- The better result counts towards the final grade.
- Change of the examination subject possible if the free attempt was not taken in a compulsory area



Examination Regulations

Deception/Cheating

Not allowed during examinations:

- Use of unauthorized notes, smartphone or similar
- Plagiarism
- Any kind of unauthorized assistance, “team work”
- ...

Violation of regulations will result in 5.0 = fail

Important note: Make sure to follow all instructions given before and during your examination by the invigilators.

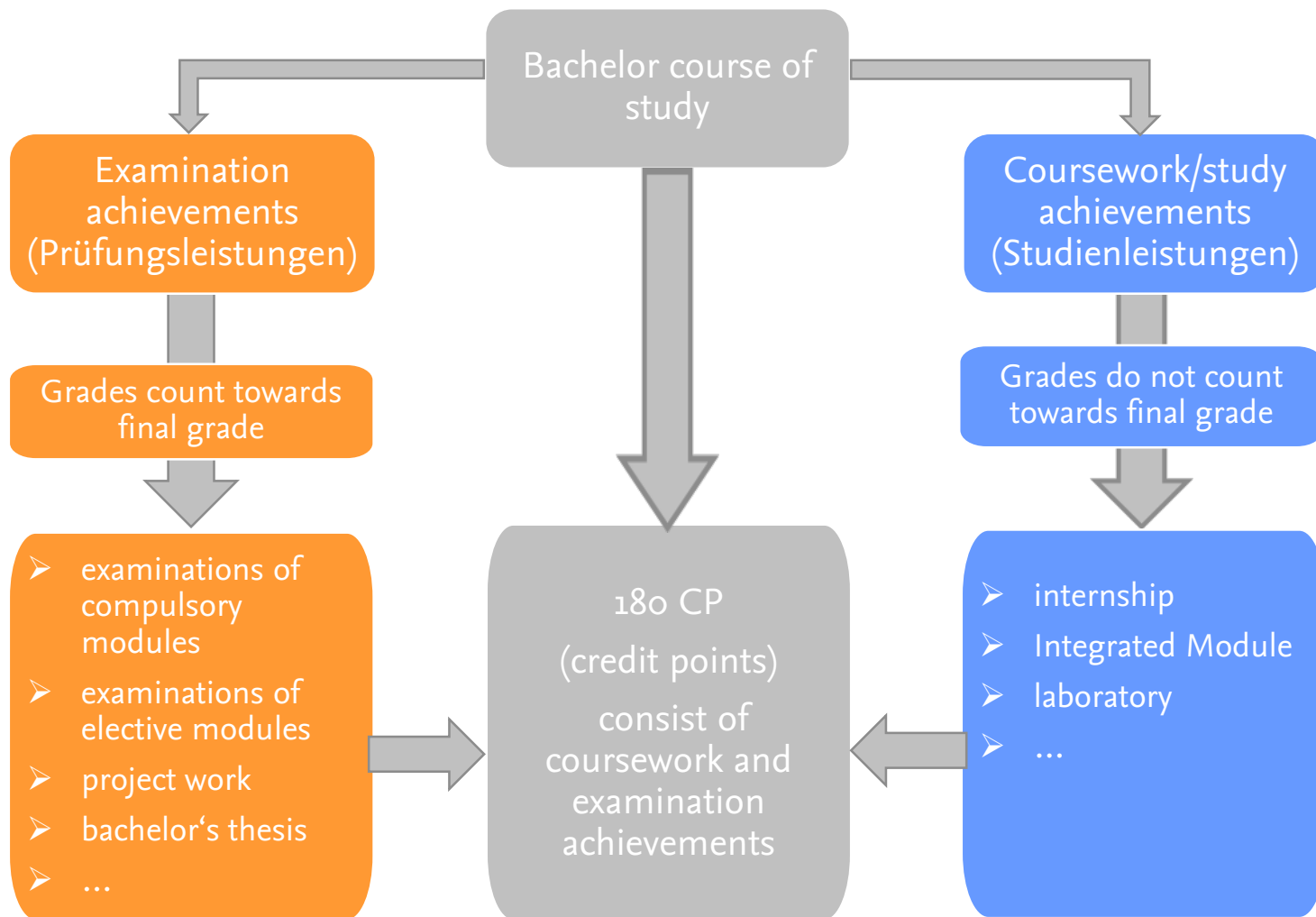
Attempts of cheating can result in termination of enrolment.



Study and examination achievements



Study and examination achievements – B. Sc. SEPP



Examination preparation



Examination preparation

Recommendations

- **Revise** regularly already during the lecture period.
- Prepare in good time.
- Obtain **old examination papers** („Klappe“ of the student council).
- Organise **study groups**.
- Take the offer of **office hours** and **mock examinations**.



Examination dates



Examination dates

Centrally planned examination dates – B. Sc. SEPP

- Check the faculty's website: www.tu-braunschweig.de/fmb

[Technische Universität Braunschweig](#) > [Struktur](#) > [Fakultäten](#) > [Fakultät für Maschinenbau](#) > [Termine](#)



Termine



▼ Fakultät für Maschinenbau

Coronavirus - Aktuelle
Informationen

Aktuelles

Termine

Pinut

Studium

Promotion

Habilitation

Institute & Forschung

International

Mentor.ING und AlumNIG.

Gleichstellung und Familie

Tae des Maschinenbaus

Für Studierende der Fakultät für Maschinenbau sind hier die wichtigsten Termine und Abgabefristen im Zusammenhang mit Ihrem Studium zusammengestellt

Examination dates

Centrally planned examination dates – B. Sc. SEPP

<https://www.tu-braunschweig.de/fmb/aktuellestermine/termine>

Termine und Abgabefristen

Übersicht	Wintersemester 2023/24	Sommersemester 2023
Beginn und Ende der Lehrveranstaltungen	23.10.2023 - 10.02.2024	12.04.2023 - 22.07.2023
Feiertage	03.10.2023; 31.10.2023; 25. und 26.12.2023; 01.01.2024	01.05.; 18.05.; 29.05.2023
Weihnachtsferien	23.12.2023 - 05.01.2024	_____
Exkursionswoche	_____	28.05. bis 04.06.2023
Tag des Maschinenbaus - Absolventenfeier	04.05.2024 zur Website	13.05.2023 zur Website
Prüfungsanmeldung	15.12.2023 - 15.01.2024	01.06.2023 - 30.06.2023
Prüfungszeitraum	Fak. für MB und Fak.1/Wilng.: 12.02. - 30.03.2024 (Samstag)	Fak. für MB: 24.07. - 09.09.2023; Fak. 1 Wilng.: 24.07. - 16.09.2023
zentral geplante Klausurtermine Bachelor	MB, Wi-Ing., BCPI, SEPP	MB, Wi-Ing., BCPI, SEPP
zentral geplante Klausurtermine Master	MB, KFZ, LRT, MuM, Wi-Ing., BCI, NET, PharmaIng., PharmaVT	MB, KFZ, LRT, MuM, Wi-Ing., BCI, NET, PharmaIng., PharmaVT
Mündliche Ergänzungsprüfungen	bis 30.04.2024	bis 31.10.2023
Klausureinsicht	Termine werden von Instituten bekannt gegeben und haben bis zum 30.04.2024 zu erfolgen.	Termine werden von den Instituten bekannt gegeben und haben bis zum 30.10.2023 zu erfolgen.
Ende der Notenmeldungen durch Prüfer*innen	4 Wochen nach Prüfungstermin, spätestens bis 30.04.2024	4 Wochen nach Prüfungstermin, spätestens bis 31.10.2023

▼ Fakultät für Maschinenbau

Aktuelles

Termine

Pinut

Studium

Promotion

Habilitation

Institute & Forschung

International

Mentor.ING und Alumning.

Gleichstellung und Familie

Tag des Maschinenbaus

Masch.Bau - Studierendenhaus

Fachschaft

Dekan | Studiendekan

Kontakt

Gremien

Internationale Tutorien

Examination dates

Centrally planned examination dates - B. Sc. SEPP

- Centrally planned examination dates winter term 2023/24 (excerpt)



Die folgenden Listen erheben keinen Anspruch auf Vollständigkeit und stellen keine rechtsverbindliche Bekanntmachung dar. Bitte informieren Sie sich über die Homepages der jeweiligen Institute, über StudIP bzw. über die von den Instituten erstellten Bekanntmachungen.

Klausurtermine Bachelorstudiengänge Wintersemester 2023/24

Maschinenbau

Wirtschaftsingenieurwesen Maschinenbau

Bio-, Chemie- und Pharmaingenieurwesen

Sustainable Engineering of Products and Processes

Technische Universität
Braunschweig
Fakultät für Maschinenbau

Studiengangsmanagement

Schleinitzstr. 20
38106 Braunschweig
Deutschland

studiengangsmanagement-fmb@tu-
braunschweig.de
www.tu-braunschweig.de/fmb

Datum: 30. August 2023

Prüfungszeitraum der Fakultät für Maschinenbau: 12.02.2024 - 30.03.2024.

Anmeldung zu Prüfungen vom 15.12.2023 - 15.01.2024.

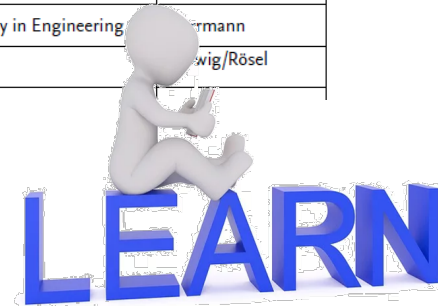
Verspätete Anmeldungen nach den genannten Terminen werden nicht mehr berücksichtigt!

Bitte prüfen Sie bei der Anmeldung sorgfältig die Termine!

Pflichtbereich

Datum	Prüfung	Prüfer*in
Montag, 12. Februar 2024	Grundlagen komplexer Maschinenelemente und Antriebe	Vietor, Frerichs
Montag, 12. Februar 2024	Bioverfahrenstechnik	Krull
Montag, 12. Februar 2024	Energy Systems	Schröder
Montag, 12. Februar 2024	Grundlagen der Betriebswirtschaftslehre - Marketing & Unternehmensführung	von der Oelsnitz/ Bernd Meier
Mittwoch, 14. Februar 2024	Organische Chemie	Lindel
Donnerstag, 15. Februar 2024	Regelungstechnik	Friedrichs, Schröder
Freitag, 16. Februar 2024	Anorganische Chemie	Garnweitner
Montag, 19. Februar 2024	Betriebliches Rechnungswesen	Ahn
Dienstag, 20. Februar 2024	Grundlagen des Konstruierens	Vietor, Heimbs
Mittwoch, 21. Februar 2024	Anlagenbau	Kwade
Donnerstag, 22. Februar 2024	Environmental and Social Sustainability in Engineering	ermann
Donnerstag, 22. Februar 2024	Volkswirtschaftslehre: Grundlagen	wig/Rösel

- Details such as times and rooms will be given by the institutes – please make sure to obtain all necessary information in good time.



Examination dates

Decentralised examination planning - B. Sc. SEPP

- Examinations of courses with few students are usually planned by the institutes.
- If an examination date cannot be found on the faculty's main website, please check with the institute offering the course/examination.
- Examination dates that are planned decentrally are not published in the main document but only by the individual institutes.
- In this case only the institutes can give information on the planned dates and times.



Examination dates winter 2023/24

Bachelor SEPP 1st semester

Examination	CP	examiners
Technische Mechanik 1 / Engineering Mechanics 1	8	Böl /Al Natsheh
Werkstoffwissenschaften / Materials Science	6	Rösler / Dilger
Ingenieurmathematik A / Mathematics for Engineers A	8	Langemann
Faszination Maschinenbau (if applicable)	5	Vietor
Überfachliche Profilbildung/ Integrated Module, if applicable	?	-

=> 3+ examinations



Registration for examinations



Registration for examinations

Prerequisite - B. Sc. SEPP

➤ Internship

- Recognised basic/pre-study internship
- OR: application of deferral handed in
- In order to upload your internship report and all necessary documents you need your GITZ-ID and your student number
- www.tu-braunschweig.de/fmb/studium/praktikum



Registration for examinations

Dates and deadlines winter term 2023/24

Examinations need to be registered.

when: 15.12.2023 - 15.01.2024

how: Online portal „TUconnect“ at <https://connect.tu-braunschweig.de>

you need: GITZ log-in ID (“y-Nummer”) and password

- Please contact the faculty’s SERVICEteam if any problems occur.
- Examination period: 12.02.2024 – 30.03.2024



Registration for examinations TUconnect

<https://connect.tu-braunschweig.de>



Technische
Universität
Braunschweig

Home E-mail verification

Username Password Login

Applicants: Lost your login information? Log in via SSO

TUconnect - Your university portal at TU Braunschweig

[Start Page](#) [Applicants](#) [Students](#) [Employees](#) [Login](#)

Choose your portal

Applicants
You have selected a degree program and want to apply at TU Braunschweig. >

Students
You are already studying at TU Braunschweig and want to use TUconnect's student self-service features. >

Employees
You work at TU Braunschweig and have a corresponding role in the portal. >

Important notice:

Since 02.12.2022, **new functions have been activated** in TUconnect in the area of **examination management for students and employees**.

If you experience **technical problems**, please send us an email to it-service-desk@tu-braunschweig.de. We will then process your request as **quickly as possible**.

Please note that due to the **current increased volume of requests**, processing may take longer than usual.

Thank you for your understanding!

Welcome

Welcome to TUconnect, the TU Braunschweig university portal.

If you are an **applicant**, please switch to the **Applicants** tab to register and apply for admission at TU Braunschweig.

If you are a **student**, you can log in with your y-number. Customize your personal start page for easy access to all of the relevant functions, information and documents for your studies.

As an **employee** from faculties, institutes, examination offices, the Enrollment Office and the International House, you can use different functions and complete tasks after logging in with your GITZ employee ID (depending on your role).

If you work for an external party, such as an insurance agency, you can **verify** the authenticity of enrollment certificates submitted to you [here](#). You will need to enter the verification key printed at the bottom of the certificate.

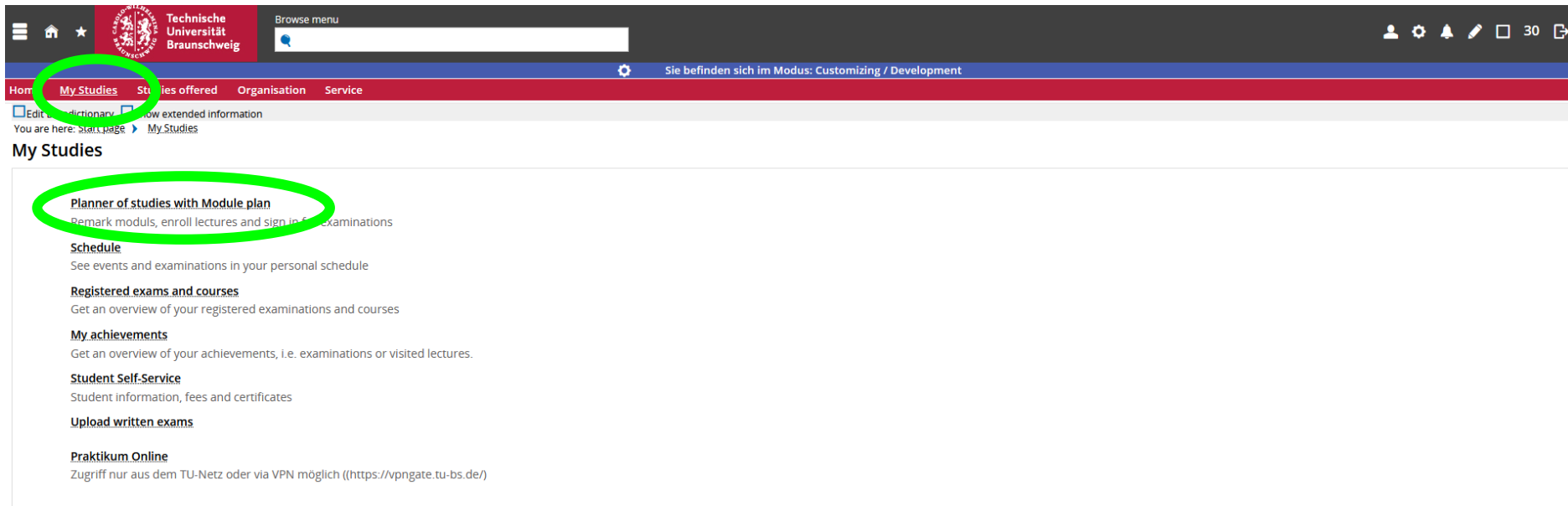
The **English translation** of TUconnect is currently under construction and may still be incomplete in some parts. In case of doubt the German version is the legally binding one.

We are happy to receive any suggestions for improvement at it-service-desk@tu-braunschweig.de.

HiSinOne

English

Registration for examinations TUconnect



Technische Universität Braunschweig

Browse menu

Sie befinden sich im Modus: Customizing / Development

Home **My Studies** Studies offered Organisation Service

Edit dictionary Show extended information

You are here: [Start page](#) > [My Studies](#)

My Studies

- Planner of studies with Module plan**
Remark moduls, enroll lectures and sign in for examinations
- Schedule**
See events and examinations in your personal schedule
- Registered exams and courses**
Get an overview of your registered examinations and courses
- My achievements**
Get an overview of your achievements, i.e. examinations or visited lectures.
- Student Self-Service**
Student information, fees and certificates
- Upload written exams**
- Praktikum Online**
Zugriff nur aus dem TU-Netz oder via VPN möglich (<https://vpngate.tu-bs.de/>)

HiSinOne

Default language
English

Deregistration from examinations



Deregistration from examinations

Deadlines

Examination deregistration

when: Examination registration has to be withdrawn by the end of the penultimate day before the date of the examination.

how: online at <https://connect.tu-braunschweig.de>

Sa	So	Mo	Di	Mi	Do	Fr	Sa
A							
	A						
		A					
			A				
				A			
					A		

Prüfungstag

A - Letzter Abmeldetag

- Please contact the faculty's SERVICEteam if any problems occur.



Deregistration from examinations

Deadlines in case of illness / medical certificate

Examination deregistration in case of illness

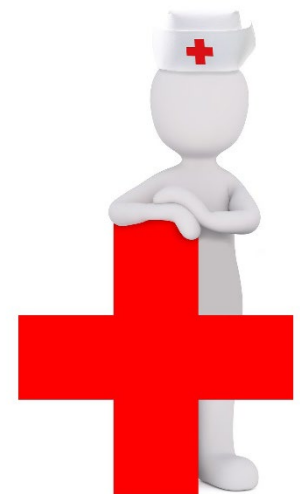
when: A medical certificate and the completed deregistration form need to be submitted to the Faculty's Office by the end of the third working day (date of the examination = first day, Saturdays are not considered working days). The date of the receipt stamp or, if sent by post, the date of the postmark is considered the decisive factor.

how: Documents can be handed in in-person at the SERVICEpoint during office hours. After hours they can either be posted in the faculty's mailbox (at the entrance of the faculty's office) or sent by post.

Do	Fr	Sa	So	Mo	Di	Mi	Do	Fr	Sa
P				A					
	P				A				
		P				A			
				P		A			
					P		A		
						P		A	

P – Prüfungstag

A – Attest muss bei Geschäftsstelle vorliegen



A small request...

Please fill in the “**Evaluation First semester**” / “**Erstsemesterumfrage**”, for which you have already received a link and TAN. Thanks!



- Please check the faculty's and the university's central websites for any news regarding your studies and your study programme.
- Good luck for your examinations.
- Wishing you peaceful holidays and a Happy New Year.

Best wishes

Your Faculty's Office

